

What's next?

Tips for Success at Kishwaukee College

- **Purchase books and supplies** at the Kishwaukee College Bookstore. The Bookstore's website provides a complete list of the new and used books available for courses.
- **Get your student ID card.** Take your class schedule and another form of ID to the Library to get your student ID. This card doubles as your library card.
- **Meet with a counselor/advisor every semester** to determine what courses you need to take.

If you are planning to transfer to a university — meeting with a Counselor as soon as possible will help you map out your educational plan and determine what courses will get you into the program of your choice.

- **Get involved!** The Student Government Association (SGA) works with the Student Activities Office to offer fun events for the entire campus. SGA is a great way to get involved and meet other students, as are the more than 20 other student organizations Kishwaukee College offers.
- **Go to class!**
- **Ask for help!** Professors, tutors, and student services professionals are all here to assist you!
- **Utilize the Learning Skills Center.** Struggling in math? Need help writing a paper? Just need somewhere quiet to work? Stop into the Learning Skills Center, which offers free tutoring, the Writing Center, a computer lab, and quiet study rooms.

Welcome,
we have an
Open Door
Policy

Kishwaukee College has an open door policy, which means admission is open to all in-district residents of Community College District 523 who are high school graduates or the equivalent (GED) or non-graduates who will be 18 years or older during their first semester. Admission is also open to out-of-district, out-of-state, and foreign country residents. See the Kishwaukee College Catalog for additional restrictions and guidelines.

For general questions regarding summer orientation sessions or the admission process, call 815-825-2086, ext. 2351 or email welcome@kishwaukeecollege.edu.

Resources

List of Offices • Kishwaukee College (815) 825-2086

Admissions, Registration & Records:
C2100, ext. 2740

Assistive Resource Center (Disability Support Services):
A1318, ext. 3960

Bookstore:
C1115, ext. 2270

Business Office:
C2140, ext. 3410

Counseling & Student Development Office:
C2110, ext. 5070

Financial Aid/Veterans' Affairs:
C2150, ext. 2240

IT Help Desk:
ext. 4357 (HELP)

Learning Skills Center:
A1300, ext. 3880

Student Activities:
C1120, ext. 5390

Learn more at:

www.kishwaukeecollege.edu

KC KISHWAUKEE COLLEGE
— real opportunity

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KC KISHWAUKEE COLLEGE
— real opportunity

Success
starts at the
beginning

Steps for Getting Started



A GUIDE FOR NEW STUDENTS

Registering for classes at Kishwaukee College is easy!



Just follow these simple step-by-step instructions.

1 STEP 1. Submit the Student Information Form and official transcripts to the Admissions, Registration and Records Office (ARR). Student Information forms are available in the office, *online* and as a *download*.

2 STEP 2. Transcripts are required for high school, GED, and/or any former colleges. Official transcripts must be received and evaluated prior to meeting with a counselor. *If you are transferring here from another college/university and not completing a degree or certificate, you must submit a Request for Prerequisite Evaluation Form along with your official transcripts.*

3 STEP 3. Apply for Financial Aid. Go to www.fafsa.ed.gov to complete the Free Application for Federal Student Aid. FAFSA applications are also available in the Financial Aid/Veterans' Affairs Office. Scholarship information is available at: www.kishwaukeecollege.edu/go/scholarships.

4 STEP 4. Take placement tests. Make an appointment for placement testing by calling the Counseling & Student Development Office at (815) 825-2086, ext. 5070.
You may not be required to take placement tests if:

- You are transferring here from another college/university and have completed 100-level or higher Math or English courses with a "C" or better.
- You received sub-scores of at least 23 in English and 25 in Math on your ACT tests.
- You wish to pursue a certificate, or you wish to take coursework not requiring core general education courses.

5 STEP 5. Recent high school graduates beginning in the fall semester are expected to attend a First-Year Connections summer orientation session. For questions regarding summer orientation sessions, contact Heather Ferguson, Coordinator of Recruitment and Orientation, (815) 825-2086, ext. 2351 or welcome@kishwaukeecollege.edu. To register for summer orientation or to make an appointment throughout the rest of the year, contact the Counseling & Student Development Office at ext. 5070.

6 STEP 6. Schedule an advising appointment. If this is your first time at Kishwaukee College and you plan to attend full-time (12 credit hours or more), you will be required to meet with an advisor/counselor prior to registration. Make appointments by calling the Counseling and Student Development Office, 815-825-2086, ext. 5070.

- Students with disabilities should contact Ann Wilson, the Coordinator of the Assistive Resource Center, at (815) 825-2086, ext. 3960 or ann.wilson@kishwaukeecollege.edu.

7 STEP 7. Register for classes. After meeting with a counselor/advisor, register for classes in person or online. All in-person Admissions, Registration, and Records transactions require a photo ID.

8 STEP 8. Pay tuition and fees for classes. Pay close attention to the tuition due date each semester. All students must pay in full, have financial aid in place, or register for the Kishwaukee Installment Payment Plan (KIPP) by this date. For more information about KIPP, contact the Business Office or go to www.kishwaukeecollege.edu/go/kipp.

*Congratulations!
You are now a Kishwaukee College student!*

Coming this fall . . .

**The Kishwaukee
College Portal.**



*The new way the College
communicates will allow you to:*

- Locate Financial Aid info & your award letter
- Register for classes & view your class schedule
- Make tuition & fee payments
- Access online courses
- Check your student email
- . . . And much more!

All with a single sign on!